

# Pandit Deendayal Upadhyaya Adarsha Mahavidyalaya

Dalgaon :: Darrang :: Assam

Estd - 2017

email - hazarika.lp@gmail.com/pduamdalgaon@gmail.com

visit us at : [www.pduamidalgaon.in](http://www.pduamidalgaon.in)

PDUAMD-11/2026/16

## NOTICE

Date 10/02/2026

### Subject: Regular Updation of College Website – Submission of Events and Programme Reports

All Cells, Committees, and Academic Departments of the institution are hereby informed that regular and timely updation of notices, activities, and events on the College Website is mandatory.

In this regard, it is directed that all Cells/Committees/Departments shall **submit a brief summary report of every event, programme, workshop, seminar, outreach activity, or any other academic or co-curricular activity immediately after its completion** to the **Website Management Committee** for uploading on the College Website.

The submitted report must include:

- Title of the event/programme
- Date and venue
- Organizing unit
- Brief description (summary)
- Photographs (wherever applicable)

All such submissions shall be routed **only after due recommendation and approval of the Principal/ IQAC Coordinator**.

Also, all the Exam-related, Student-related, and Administrative-related notices to be uploaded to the official website within the stipulated time.


Timely submission and regular updation are essential for maintaining transparency, institutional visibility, and compliance with academic and accreditation requirements. Non-compliance will be viewed seriously.

All concerned are requested to adhere strictly to this directive.

### Website Management Committee

| Sl. No. | Name                      | Portfolio   | Matters related to look after  |
|---------|---------------------------|-------------|--|
| 1.      | Dr. Lakhi Prasad Hazarika | Chairman    |  |
| 2.      | Mr. Subrat Chetia         | Coordinator | Administrative, Academic, Workshop, Seminars                         |
| 3.      | Mr. Borun Kathar          | Member      | Cells/Committee-related activities                                   |
| 4.      | Mr. Chinmay Sarma         | Member      | Department Related Activities  |
|         | Ms. Manisha Goawami       | Member      |  |
| 5.      | Mr. Saifuddin Ahmed       | Member      | Exam-related, Student-related, and Administrative-related notices to |
| 6.      | Mr. Pranay Kumar Uzir     | Member      | Sports/ Extra-curricular Activities                                  |

The concerned management committee will look & upload accordingly.

  
Dr. Lakhi Prasad Hazarika  
Principal,  
PDUAM, Dalgaon

Principal  
P.D.U.A. Mahavidyalaya  
Dalgaon, Darrang