



# IQAC

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Dr. Lakhi Prasad Hazarika  
Chairman,  
IQAC,  
PDUAM, Dalgaon.

Mr. Borun Kathar  
Coordinator,  
IQAC,  
PDUAM, Dalgaon.

## IQAC EXECUTIVE MEETING

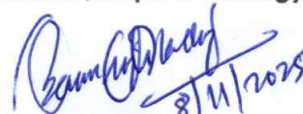
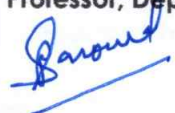
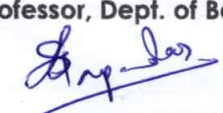
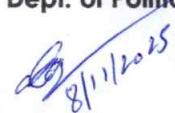
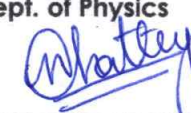
Date of Meeting: 8<sup>th</sup> November 2025

### Meeting Minutes:

#### Opening of the Meeting:

The meeting of the IQAC Executive Meeting was held on 8<sup>th</sup> November 2025 at IQAC Office, PDUAM, Dalgaon, from 12:30 PM.

#### Attendees:

| Sl. No. | PORTFOLIO              | NAME, DESIGNATION & SIGNATURE                                                                                                                                            |
|---------|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | Coordinator IQAC       | Mr. Borun Kathar, Assistant Professor, Dept. of Zoology<br><br>8/11/2025              |
| 2.      | Joint-Coordinator IQAC | Ms. Porosha Sonowal, Assistant Professor, Dept. of English<br>                       |
| 3.      | Teacher Member IQAC    | Dr. Sufian A. Tapadar, Asst. Professor, Dept. of Botany<br>                         |
| 4.      | Teacher Member IQAC    | Dr. Nandita Das, Asst. Professor, Dept. of Political Science<br><br>8/11/2025       |
| 5.      | Teacher Member IQAC    | Mr. Pranay Kr. Uzir, Asst. Professor, Dept. of Sociology                                                                                                                 |
| 6.      | Teacher Member IQAC    | Mr. Mriganka Bastav Chakrabarty, Asst. Professor, Dept. of Physics<br><br>8/11/2025 |

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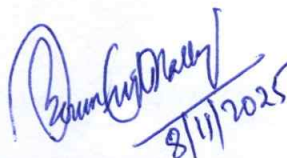
Date : the 8<sup>th</sup> day of November 2025

### MEETING AGENDA

1. To evaluate and verify Department wise Academic Audit Report.
2. To divide the Department wise Academic Audit Report among all IQAC Members for Evaluation & verification.
3. All Cells & Committees to be reshuffled and also the Matrix Wise Criteria Coordinators and Members to be finalized.
4. To discuss and prepare the College Data for Gauhati University Annual Report of the Institution to be submitted as sought by the Gauhati University through mail on 7<sup>th</sup> Nov 2025.

### MEETING RESOLUTION

1. The meeting resolved to evaluate and submit the Academic Audit Reports on or before 13<sup>th</sup> November 2025.
2. The meeting also resolved to give dedicated time slot for preparing the final audit reports by scrutinizing the report submitted by the departments.
3. The time slots is fixed to be from 11 AM to 1:00 PM for two days starting from Monday the 10<sup>th</sup> November 2025.
4. To finalize the Energy Audit, Waste Audit, Water Audit before 15<sup>th</sup> November 2025 by IQAC coordinator Mr. Borun Kathar, Mr. Mriganka Bastav Chakraverty & Mr. Pranay Kr. Uzir.

  
Mr. Borun Kathar  
IQAC Coordinator  
PDUAM, Dalgaoon  
Darrang Assam.

#### Members

1. Ms. Porosha Sonowal
2. Dr. Sufian A. Tapadar
3. Mr. Mriganka Bastav Chakraverty
4. Dr. Nandita Das

#### Signature

